

Linlithgow Longcroft Table Tennis Group Club Constitution

1. **TITLE:** The club shall be known as the "Linlithgow Longcroft Table Tennis Group".
2. **OBJECT:** The object of the club is to provide facilities and the opportunity for members to participate in the sport of table tennis within a welcoming and friendly environment
3. **MEMBERSHIP:**
 1. Membership of the Club shall be open to all persons irrespective of ethnicity, nationality, sexual orientation, religion or beliefs, or of age, sex, or disability except as a necessary consequence of the requirements of table tennis as a particular sport.
 2. Applications for membership should be made by Application to the Secretary.
 3. The Club may refuse membership or expel from membership only for good and sufficient cause, such as conduct or character likely to bring the Club or sport into disrepute. Appeal against such a decision may be made to the Club's members and decided by a majority vote.
 4. An annual membership subscription will be payable by all members and the amount of that subscription shall be decided by an Annual General Meeting.
1. **AFFILIATION:** The club may affiliate to the Scottish Table Tennis Association and in relation to competitive play the club shall generally conform to the Rules of the Scottish Table Tennis Association.
2. **OFFICER-BEARERS:**
 1. The officers shall be the Chairman, Secretary, and Treasurer who, with 2 other members to be elected at the Annual General Meeting, will constitute the Club Committee.
 2. The Officers and Club Committee members shall be elected annually and retiring members shall be eligible for re-election.
1. **CLUB MANAGEMENT:**
 1. The routine affairs of the club will be handled by the Club Committee.
 2. The Club Committee shall have the authority to decide on all matters arising in connection with club and shall have the power to co-opt additional members to the committee.
 3. The Club Committee shall meet as often as is necessary to effectively and efficiently discharge the business of the club.
 4. An inventory book shall be maintained by the Club Secretary and the items shown therein shall be checked at least once per year.
1. **FINANCE:**
 1. The income and property of the Club shall be applied solely towards promoting the Club's objects as set forth in this constitution and no portion thereof shall be paid or transferred, directly or indirectly, to the members of the Club.

2. All monies will be deposited in an appropriate Bank Account in the name of Linlithgow Longcroft Table Tennis Group. All cheques and orders must be signed by any two of the Chairman, Secretary or Treasurer.
3. Proper books of accounts shall be maintained by the Treasurer.

1. **ANNUAL GENERAL MEETINGS:** The Annual General Meeting shall be held by 30 June each year and the purpose of the meeting shall be to:

1. receive the Annual Report and an Audited statement of Accounts for the year ended on the preceding 31 May
2. elect Officers and Club Committee members in accordance with Rule 5 above
3. determine the Annual Membership Subscription for the following year
4. elect an Auditor, who shall not be a member of club committee
5. transact any business of which due notice has been given
6. deal with any other competent business with the consent of the Chairman

The meeting shall be called by circular to each member and by notice displayed at the regular meeting place of the club. Fourteen days' notice of the Meeting shall be given together with details of and motions to be discussed.

vii. **SPECIAL GENERAL MEETINGS:** A Special General Meeting of the club may be called:

1. on a Resolution by the Club Committee
2. within 21 days of receipt by the Secretary of a Resolution signed by members
3. Notice of the Meeting and a statement of the business to be discussed shall be circulated to each member and displayed in the club facilities at least 10 days before the date appointed for the Meeting. No business other than that for which a Special General Meeting is called may be discussed.

- The quorum for each meeting shall be as follows
 1. Annual General Meeting - a minimum of 30% of the membership.
 2. Special General Meeting - . - a minimum of 30% of the membership.
 3. Club Committee Meetings - 2 Committee members

ALTERATION OF THE CONSTITUTION: The Constitution and Club Rules shall not be altered or annulled except by a majority of two thirds of the members present and voting at an General Meeting. Unless subject to the provision of Paragraph vii above, notice of a proposed alteration must be submitted to the Club Secretary not later than the 15th of May and shall give in detail the substance of any alteration, amendment or addition.

WINDING UP OF CLUB: In the event of the dissolution of the Club, any assets remaining after the satisfaction of all debts and liabilities shall not be paid to or distributed among the members of the Club, but shall be given or transferred to one

or more of the following approved sporting or charitable bodies:-

1. a registered charitable organisation(s)
2. another Club which is a registered CASC (Community Amateur Sports Club)
3. the sport's national governing body for use by them for related community sports

Last Updated: 20th May 2014

Approved at the Inaugural Annual General Meeting –held in the Longcroft Memorial Hall, Linlithgow on Wednesday 4th June 2014.

Signed: _____ Chairman
Neil Munro

Signed: _____ Secretary
Allan Scott

Signed: _____ Treasurer
Barry Greig